

A meeting of the Fair Trade Steering Committee was held on Tuesday 28<sup>th</sup> March 2017, from 9:30am to 10:30am, Old Quadrangle, G09, William Hearn Seminar Room.

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## Minutes

**Attendance:** Ben Neville, Jeffrey Zhao, Sue Hopkins, Thomas Feng, Lizzy Nicholson, Nedret Efe, Emily De Rango, Natalie Amiel, Eva Birch, Chloe Ch, Corey Mccabe, Eliza Hansford, Jess Djohari, Jason Hu, Chester Foley, David Goldfeld, Julia Holme, Sherine Abraham

**Apologies:** Professor Philip Batterham, Kate Macdonald, Danielle Rostan-Herbert, Maxine Bergh, Oliver Deane, Michael Botha, Bardie Barclay-Sutton, Surabhi Gupta, Rafael Mello

### Results for 2016

Ben Neville explained the context to the UoM's Fairtrade accreditation (achieved in 2012). There are three primary commitments:

1. Chancellery must use Fairtrade tea and coffee at all times, including events
2. 50% of campus kitchenettes stock Fairtrade tea and coffee
3. Encourage Fairtrade tea and coffee across all cafes on campus

There has been limited progress on these goals since 2012. However, 2016 ended successfully for the FTSC, with the group's proposal to include ethical procurement commitments into the Sustainability Plan being accepted:

*Priority Action #3, p19: "Procure only certified tea and coffee products as listed by the University's supplier", where certified includes Fairtrade, Rainforest Alliance and Utz.*

### Social Impact Association (SIA)

Jeffrey Zhao and David Goldfeld explained the background and aims of SIA, a collaborative connection between social impact clubs at UoM who share resources and ideas. There is potential for FTSC to send a representative to SIA, to build upon these connections and utilise SIA as a means to implement ideas across the wider student body. SIA meets fortnightly.

### Priorities and events for 2017

The following priority actions were discussed for 2017:

- Promote use of fair trade products within University Services (11 Barry Street) and External Relations; large concentration of professional staff with large kitchenettes
- Ensure that fair trade products are clearly listed on first page of preferred supplier website – this could increase use of fair trade products from 10% to 90% overnight. Need to talk with procurement.
- Green Impact Program – an opportunity for fair trade products to be promoted University wide, as well as auditing use of fair trade across a wider network of staff
- Fair Trade Market – moved to August this year; Ben & Jerry's was the real draw card last year; possibility to include Market as part of Enviro Week in August?
- Other ethical products that could be promoted by FTSC: toilet paper, chocolate, clothing at coop?
- Use SIA as a way to promote social impact events – get in contact with David or Jeffrey about this

## Actions

Action	Responsibility
<ul style="list-style-type: none"> <li>• Liaise with David &amp; Jeffrey to attend next SIA meeting as FTSC representative</li> </ul>	Chester Foley
<ul style="list-style-type: none"> <li>• Explore possibility of raising FT agenda in Uni Services, 11 Barry Street</li> <li>• Talk with Clare Walker to check use of FT tea &amp; coffee in Chancellery</li> </ul>	Thomas Feng
<ul style="list-style-type: none"> <li>• Explore if FT Market/Fortnight could be included as part of Enviro Week in August</li> </ul>	Lizzy Nicholson
<ul style="list-style-type: none"> <li>• Include FT as agenda item at next Sustainability Advocates Forum</li> <li>• Share Green Impact auditing details with group</li> </ul>	Sue Hopkins
<ul style="list-style-type: none"> <li>• Meet with Paul Holland re: procurement representative at FTSC meetings</li> <li>• Check with procurement if University uses 100% recycled toilet paper</li> </ul>	Ben Neville
<ul style="list-style-type: none"> <li>• Collect &amp; circulate any relevant information re: FT market</li> <li>• Share link to Sustainability Quiz free water bottle</li> </ul>	Sam Williams

## Proposed meeting dates for 2017

Date	Time
Tuesday 28 March	9:30am – 10:30am
Tuesday 16 May	9:30am – 10:30am
Tuesday 1 August	9:30am – 10:30am
Tuesday 7 November	9:30am – 10:30am

Note: Additional meetings may need to be scheduled in case of event preparations.

## Fairtrade Australia New Zealand Campaigns in 2017

World Fairtrade Challenge	12 <sup>th</sup> -14 <sup>th</sup> May 2017
Fairtrade Fortnight	4 <sup>th</sup> – 17 <sup>th</sup> August 2017